Mobile Solutions

Quick Start Guide

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Introduction:

This document provides a series of step-by-step guides to:

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  - Importing and exporting from FastTest and FastTest EICR

Downloading FastTest from the App Stores
FastTest for iPad

FastTest for iPad is available and can be downloaded from the Apple App Store.

The detail, along with some screenshots, can be seen in iTunes in the following location:

- https://itunes.apple.com/us/app/fasttest-for-ipad/id634445464?ls=1&mt=8

Downloading FastTest for iPad
1. On your iPad, go to the App Store or from your browser go to iTunes
2. Search for 'FastTest for iPad'
3. Select FastTest for iPad
4. Select 'INSTALL'

FastTest for Android

FastTest for Android is available and can be downloaded from Google Play.

The detail, along with some screenshots, can be seen in Google Play in the following location:
https://play.google.com/store/apps/details?id=uk.co.amtech.fasttest&hl=en

Download FastTest For Android:

1. On your Android device, go to the Play Store or from your browser go to Google Play
2. Search for 'FastTest for Android'
3. Select FastTest for Android
4. Select 'INSTALL'
5. Accept App permissions

**Please note – FastTest for Android has been designed to work on devices that are 7-inches or greater. However due to the diversity of devices using the Android operating system, we are unable to guarantee that FastTest for Android will operate correctly on every device.

Preparing for FastTest for iPad/Android:

Before you can start using FastTest for iPad/Android, you need to ensure that you have downloaded and

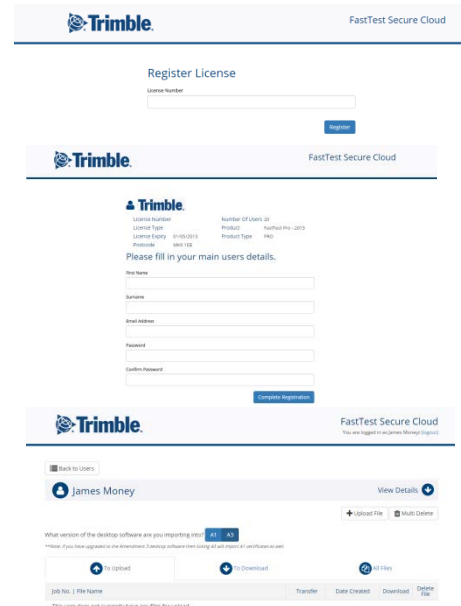Installed the very latest patches for FastTest and/or FastTest EICR.

The patch can be downloaded from either of the following locations:

- http://www.amtech.co.uk/downloads/fasttest
- Login to your customer account, navigate to Patches /Downloads

Administration screens:
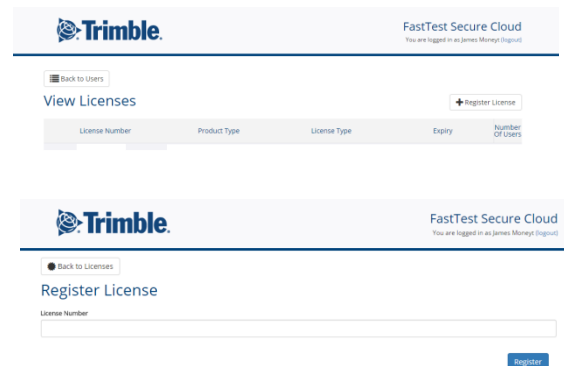
Registering for FastTest for iPad/Android:

1. In a browser window type
   https://cloud.amtech.co.uk/register-licence-p7.aspx
2. Enter your licence number
3. Select 'Register'
4. Confirm your licence details
5. Enter the details for your main administration user
6. Select 'Complete Registration'
7. You will then be presented with your homepage

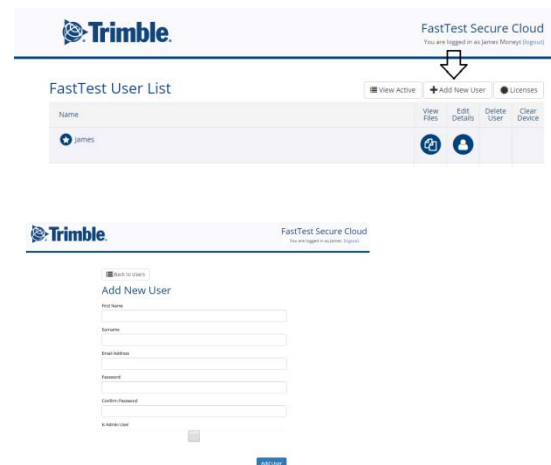## Consolidating multiple licenses:

1. From your homepage, select 'Licenses'
2. You will then be presented with a summary of registered licenses
3. To consolidate licenses, select 'Add Licenses'
4. Enter your licence number
5. Select 'Register'
6. You will then be presented with a summary of registered licenses
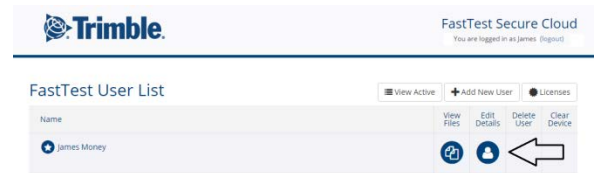7. Select 'Home' to return to your homepage

Adding users:

1. Select 'Add New User'
2. Enter the details for your new user
3. Select 'Add New User'

Each new users will be included in the user count against your license(s)

Editing users:

1. Select 'Edit Details' against the user you wish to edit
2. Change the details for the selected user
3. Select 'Edit User'

Granting users administration privileges:

1. Select 'Edit Details' against the user you wish to grant administration user privileges
2. Change 'Is Admin User' so it is checked
3. Select 'Edit User'

Is Admin user' Allows the user to have the same privileges as the main user
These include adding, Deleting, and editing users and transferring uploaded files between users

Deactivating users:

1. Select 'Edit Details' against the user you wish to make inactive
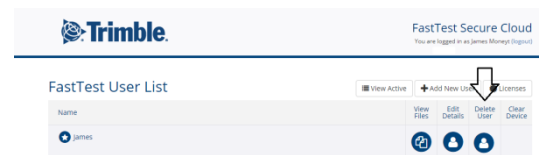2. Change 'Is Active' so it is unchecked
3. Select 'Edit User'

Inactive users will not be included in the user count against your licence(s)

Deleting users:

1. Select 'Delete User' against the user you wish to delete
2. Select 'Delete User'

To cancel out of the delete user select back to users

Clearing devices (reassigning an iPad/Android device to another user)

1.

    Select 'Clear Device' against the user whose device you wish to clear

The ability to clear a user's device and reassign an iPad/Android device to a different user has been restricted. If you reach this restriction, you will need to contact Amtech support who are able to clear your device on an exception basis
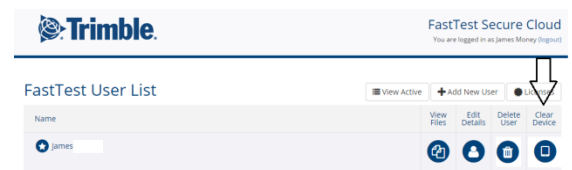
Viewing a user's files:

1. Select 'View Files' against the user whose files you wish to view
2. From the resultant screen, you will be able to view the users files which are:

    a. scheduled to be sent to their iPad/Android device when they next connect ('To Upload')
    b. awaiting to be downloaded and imported back into FastTest ('To Download')
    c. Audit log of all files processed - with the ability to re-download files for importing back into FastTest ('All Files')
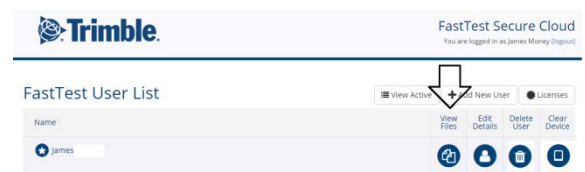
Uploading a file for a user:

1. Having selected 'View Files' against the user who you wish to upload a file to, select 'Upload New File'
2. Browse to and select the file you have exported from FastTest
3. Select 'Upload New File'
4. You will then be presented with a summary of the uploaded certificates
5. Select 'Back to Files'
6. Certificates flagged with 'Success' will be added to your users 'To Upload' file list

The user will be sent an e-mail per certificate notifying them that new data is available to upload to their iPad/Android device
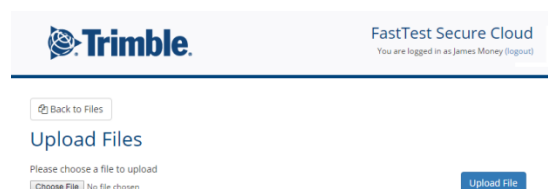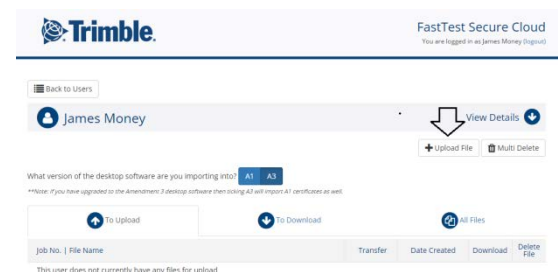
Downloading a file from a user:

1. Having selected 'View Files' against the user
   whose files you wish to download, select 'To Download' and then 'Download' against the file you wish to download
2. The file will be downloaded automatically

The file download dialogue and how the file is downloaded will depend on your browser settings.
Based upon your browser, you may need to refresh the page after the download to update the file list.
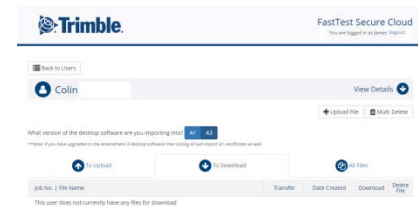
Transferring a file between users (to another iPad/Android device)

1. Having selected 'View Files' against the user whose file you wish to transfer, select the user to transfer the file to from the available users
2. Select 'Transfer'
3. The file will be transferred to the selected user

Deleting a user's file:

1. Having selected 'View Files' against the user whose files you wish to delete, select 'Delete File' against the file you wish to delete

The file will be deleted permanently and also removed from the 'All Files' list.

PLEASE NOTE: *Trimble does not retain any copies of your data, so once deleted; the file will be removed from our service.*
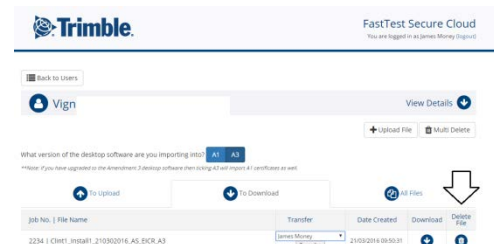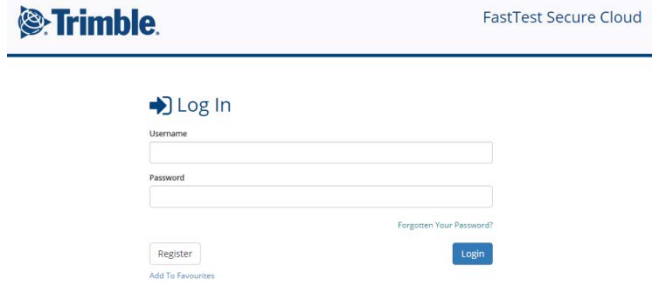
User screens:

Logging In:

1. In a browser window, type
   https://cloud.amtech.co.uk
2. Enter your Username and password
3. Select 'Login'
4. You will then be presented with your homepage

This is your e-mail address you registered with or was registered on your behalf

PLEASE NOTE: As you are likely to be visiting this login page regularly, it may save you a little time to bookmark this page. We have provided an 'Add to Favourites' option, but due to the variety of browsers this may not work for every browser.
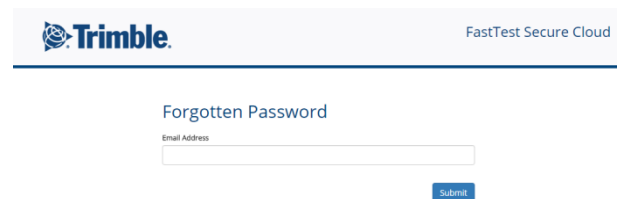
Forgotten Your Password?

1. In a browser window, type
   https://cloud.amtech.co.uk
2. Select 'Forgotten Your Password?'
3. You will then be presented with the 'Forgotten Password' page
4. Enter your registered e-mail address
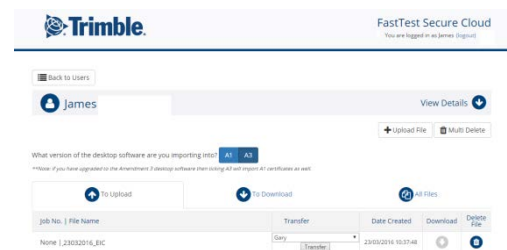5. Select 'Submit'

This is your e-mail address you registered with or was registered on your behalf

Viewing your files:

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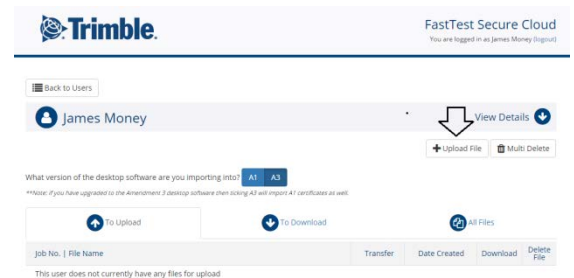
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You will be sent an e-mail notifying you that new data is available to upload to your iPad/Android device

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1. Select 'To Download' and then 'Download' against the file you wish to download
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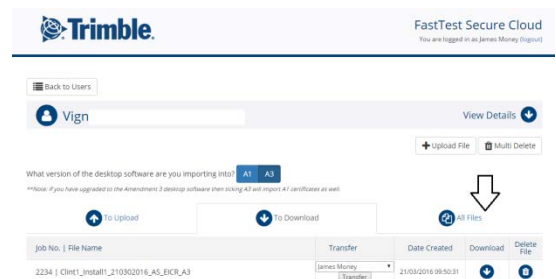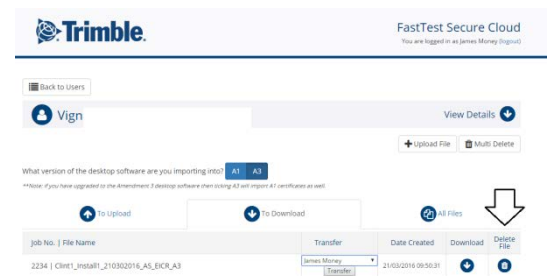

Deleting a file:

1. Select 'Delete File' against the file you wish to delete

*The file will be deleted permanently and also removed from the 'All Files' list*

PLEASE NOTE: *Amtech does not retain any copies of your data, so once deleted; the file will be removed from our service*

Import and export from FastTest

Export from FastTest:

1. Select 'File' from the toolbar
2. Select 'Installation Transfer'
3. Select 'Export'
4. You will be presented with the Export dialogue
5. Select the type of export you are going to perform

   a. Certificate and administration
   b. Administration only

6. Select 'Client'
7. Select 'Installation'
8. For a certificate and administration export, select 'Certificate'
9. Select 'Select File'
10. Enter a filename
11. Select 'Do Not Export any Signatures'
12. Select 'Export'
13. Once the export is complete, the resultant file can be uploaded using the instructions outlined in 'Uploading a file for a user' or 'Uploading a file' based upon whether you are an administrator or a user
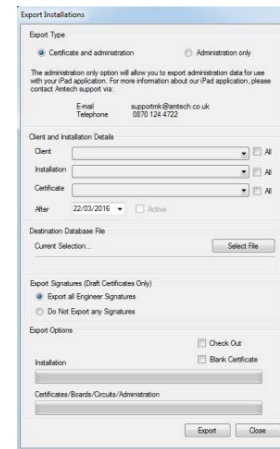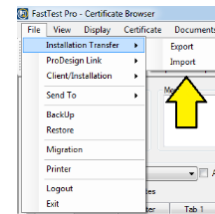
Supported certificates from FastTest are Minor Works (MW), Domestic Electrical Installation Certificate (DEIC) and Electrical Installation Certificate (EIC) (AS EICR)

Import into FastTest:

1. Select 'File' from the toolbar
2. Select 'Installation Transfer'
3. Select 'Import'
4. You will be presented with the Import dialogue
5. Select 'Select File'
6. Browse to or enter a filename
7. Select 'Import only updated Information'
8. Select 'Import'
9. Once the Import is complete, the result certificate can be viewed in the certificate browser